

**CITY OF PINE LAKE
ACTION AGENDA
February 14, 2023 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

NOTE: All attendees are reminded to silence cellular phones and other devices that may cause interruption of the session proceedings.

Call to Order at 7:10 pm Present: Mayor Hammet, Mayor pro tem Jean Bordeaux and Council members Augusta Woods, Brandy Hall, Tracey Brantley and Nivea Castro. City Manager ChaQuias Miller-Thornton, Chief of Police Sarai Y’Hudah-Green, Administrative Coordinator Missye Varner. City Attorney Susan Moore was not present.

Adoption of Agenda of the Day

Mayor pro tem Bordeaux motioned to adopt the agenda, seconded by Council member Brantley, the adoption of the agenda passed unanimously.

Adoption of the Minutes

- Regular Meeting – January 10, 2023

Council Member Brantley motioned to adopt the minutes, Mayor pro tem Bordeaux seconded by the adoption of the minutes passed unanimously.

Old Business

There were not any public comments.

New Business

1. Proposed Ordinance Amendment – Ordinance 2023-01 – Amendment of ARTICLE II – PURCHASING, Section 26-26. - Purchasing procedures and Section 26-27. - Formal bids – Introduction – Potential First Read

City Manager Miller-Thornton presented Ordinance Amendment - Ordinance 2023-01 and Council had discussion regarding the language in bids. Council Member Hall motioned to accept the first read; seconded by Mayor pro tem Bordeaux and the first read passed unanimously.

2. Proposed City of Pine Lake Credit and Purchasing Card Policy

City Manager Miller-Thornton presented the Proposed City of Pine Lake Credit and Purchasing Card Policy and stated that there needs to be written parameters in place. The Credit and Purchasing Card Policy will become an addendum to the personnel policy.

Adjournment

Council Member Brantley motioned to adjourn at 7:58 pm; seconded by Council Member Castro and passed unanimously.