

**CITY OF PINE LAKE  
SUMMARY AGENDA  
July 27, 2021  
7:00 PM  
Council Chambers  
459 Pine Drive Pine Lake, GA**

---

**CALL TO ORDER** at 7:00PM by Mayor Melanie Hammet. Present – Mayor Melanie Hammet, Mayor pro tem Jean Bordeaux, and Council members Tracey Brantley, Brandy Hall, Brandy Beavers and Augusta Woods. Also, present were Acting City Administrator Peggy Merriss, Administrative Coordinator Missye Varner and Chief Sarai Y’Hudah-Green. City Attorney Susan Moore was not in attendance.

**ADOPTION OF AGENDA**

On a motion by Council member Hall, seconded Mayor pro tem Jean Bordeaux, and all council members present voting “aye,” the agenda as amended was adopted.

**CONSENT AGENDA**

Adoption of the Minutes of the regular meeting of July 13, 2021, and the Retreat meeting on July 18, 2021.

On a motion by Council member Woods, seconded Council member Brantley, and all council members present voting “aye,” the consent agenda was adopted.

**WORK SESSION**

American Relief Program Act (ARPA) Funding

Acting City Administrator Merriss presented information on the American Relief Program Act (ARPA) funding and stated that there was \$1.9 trillion in the economic stimulus bill for COVID-19. She said that the approved allocation for Pine Lake was \$281,571 and that 50% (\$140,785) was received in 2021 and the remainder of the 50% will be deposited in 2022.

Ms. Merriss stated that the funds must be incurred by December 31, 2024, and must be expended by December 31, 2026, and there will be annual reporting to the U.S. Treasury. She also commented that there are eligible uses by category for the local governments to be used to address pandemic related needs of communities.

Mayor Pro Tem Bordeaux said that the City needed to find out what qualifies for funding, including what could be used for offsetting revenue losses. Acting City Administrator Merriss commented that the U.S. Treasury has a specific formula for determining the amount that can be used to offset revenue losses.

In response to a question from Council member Brantley, Ms. Merriss stated the reimbursement for funds already spent for the dam repair project would qualify under the current ARPA provisions, but it might be that future construction costs could qualify under certain regulatory conditions.

Acting City Administrator Merriss said that the current best practices recommend a separate a separate checking account for deposits and expenditures of ARPA funds.

The next steps shall be:

- Verification of accounting procedures to record and report expenses
- Publication of final rule from US Treasury
- Revenue replacement calculation
- Develop work plan for Council consideration
  - Mayor and Council will need to provide guidance on how the work plan will be developed
  - Track Federal Infrastructure Bill for other potential project funding opportunities

A copy of the presentation is on file in City Hall and available to review.

## **NEW BUSINESS**

Approval of Phase 2 of the Dam Improvement Project.

Recommend approval of Phase 2 of the Dam Improvement Project budget for permitting and bidding in the amount of \$11,550.

On a motion by Mayor Pro Tem Bordeaux, second by Council Member Woods, and all voting “aye,” Phase 2 of the Dam Improvement Project budget for permitting and bidding not to exceed \$11,550 was approved.

Approval of Waiver for LakeFest Lite.

Request for waiver of rental fee for use of Beach House on October 2, 2021.

On a motion by Council member Hall, second by Council member Brantley, and all voting “aye,” the waiver for LakeFest Lite was approved.

## **ADJOURNMENT**

On a motion by Council member Brantley, second by Mayor Pro Tem Bordeaux, and all voting “aye,” the meeting was adjourned at 7:58pm.