

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
SEPTEMBER 26, 2017
7:00 PM**

Call to order

The meeting was called to order by Mayor Melanie Hammet at 7:03 pm. Council members present were Megan Pulsts, Jean Bordeaux, Augusta Woods, and Tonja Holder. Also present was City Administrator Valerie Caldwell. Council member Brandy Hall, City Attorney Laurel Henderson and Chief of Police Sarai Y'Hudah-Green were not present.

Pledge of Allegiance was led by Hammet.

Announcements/Communication

The Mayor announced that she had a good meeting with Senator Henson, Bordeaux and Hall specific to Green Haven and annexation.

Bordeaux communicated that she gave Henson a copy of the phase map for the first phase for the annexation for the 2019 legislative session. She said that he seems receptive of the map and positive towards the ideas that Pine Lake has.

Bordeaux announced that she and Woods attending the meeting regarding the Memorial Drive Overlay. She said that the Board of Commissioners would be voting tonight and that there was strong and angry opposition regarding the project. She said that her take on the survey was that the people we not informed enough. Bordeaux encouraged the community to attend the meetings.

Hammet announced that tonight's meeting was the last official meeting for Council Member Holder and that she will vacate her seat on October 3rd. The Mayor thanked Holder for the work that she did in such a short period of time and presented her with a gift from the city. Holder thanked the Mayor and Council for the gift and stated that she was sorry for leaving in the middle of her term but that it was for the benefit of her family. She offered to assist the city in any way needed.

Woods communicated that she received an email regarding the Kensington Memorial Overlay and that DeKalb County are trying to pass tier one and three instead of going down the line in numerical order. She said that they have received push back from the community because they did not feel that they were included in the decision.

Adoption of Agenda

Mayor Hammet amended the agenda by adding a presentation of Co-Working Space by Sara Carlson under New Business. Pulsts motioned to approve the amended agenda; seconded by Holder. 4-0.

Public Comments

There were not any Public Comments.

CONSENT AGENDA

Minutes of meeting held:

- Minutes of 08/20/17 meeting
- Executive Session Minutes of 06/27/17 and 08/14/17

Holder motioned to approve the consent agenda; seconded by Bordeaux. 4-0.

OLD BUSINESS

Designation of a Date for Town Hall Meeting on Special Purpose Local Option Sales Tax (SPLOST)

There will be a Town Hall Meeting on 10/25/17 at the Beach House at 7:00pm – 8:30 pm. The topic will be Public Education on SPLOST.

NEW BUSINESS

Co-Working Space presentation by Sara Carlson

There was a discussion on having co-working space at the Club House, 300 Club House Drive. Ms. Carlson will prepare the contract. The co-working space will provide a revenue stream for the city. The price shall be \$50.00 per month; this price includes use of the club house from 9:00 am – 4:00 pm. If the city will need the club house for rentals or other official needs it will be available. Staff will open and close the facility. Internet service will be installed and the trial run for Co-Working Space will begin and conclude on December 31, 2017.

Storm Report – Mayor Hammet

The Mayor read an email that she received from Cindy Jones, Pennsylvania expressing gratitude for all the assistance and kindness shown to her son, Nathan Jones during the storm. Mr. Jones had a large tree fall on his house. Hammet stated that resident Amy Pence had a tree that fell and dissect her home. Ms. Pence had an arborist examine her tree one year ago and it was declared healthy. Hammet also gave a recap of the storm response and preparedness and stated that she will have a Town Hall meeting with an arborist present to discuss tree safety, health and maintenance.

The highlight points given by Mayor Hammet regarding Pre-Irma Hurricane were that Raoul Martinez and Pat Welch of Public Works did a lot as it relates to prevention and preparedness for the horrific storm. The Mayor stated that she was frustrated by the fact that some residents thought that they had better ideas of what needed to be done. She said that Mr. Welch had to do extra work by himself in anticipation of the storm due to correcting unnecessary work that was done by residents. The Mayor stated that she was impressed by Martinez and Welch by how far ahead that they think and would like residents to know that the trees are trimmed and the storm drains are ready for storms. She also said that Martinez had a family emergency and drove back to Pine Lake for five hours to assist the city and drove back after two days to take care of family matters, and that Welch worked along while the storm occurred.

For future emergency events, the following were discussed:

- Generator power to run for a longer period past 48 hours
- Emergency shelter for 24 hours at the Club House and Court House
- Shelter logistics and staging
- Communication for residents at high risk inventory, i.e. wheel chairs-especially powered ones, storage of medicine, medical needs that require electricity
- Provide a list of residents that have generators that the city could utilize in case of emergency

Holder suggested a survey for information for high risk residents to complete. The Mayor said that she spoke with the Chief for a notification chain in the event that when something happens she will get the information immediately and not through a social media outlet. She will get with Green and send text messages to council regarding neighbors that are in trouble.

Report on DeKalb Workforce – Council member Woods

Woods gave a report of the summer intern program for ages 12-24. There were two men that worked with Public Works this summer and it was a success. Dekalb Workforce paid for the interns working a total of 184 hours at \$9.00 per hour for a total of \$1,656.00. Martinez has informed Woods that he would like to utilize the workforce for Summer 2018.

Update of Fee Schedule

Pulsts motioned to approve the revised Fee Schedule; seconded by Bordeaux. 4-0

Public Comments

Memi Stubbs inquired about intermittent usage of the club house for the co-working space. Carlson answered that it would be allowed.

Mayor Comments

There were not any Mayor comments.

Council Comments

Pulsts stated that there will be a special election in March 2018 to fill the council seat being vacated by Holder.

There will be a tentative Public Hearing meeting for the 2018 budget on November 15th at 7:00 at the Beach House.

Holder thanked the Mayor, Council and city for allowing her to serve and stated that she will miss everyone.

Adjournment –Holder motioned to adjourn at 8:05pm; seconded by Woods. 4-0

Missye Varner, Administrative Assistant

Approved minutes are posted on the website at <http://www.pinelakega.com/city-government/minutes/archive-minutes/>