

**CITY OF PINE LAKE
AGENDA
MARCH 12, 2018
7:00 PM**

Call to order
Pledge of Allegiance

Announcements/Communication
Adoption of Agenda
Public Comments

CONSENT AGENDA

All matters listed under this item are routine or have been previously discussed by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

- Approval of meeting minutes from 02/27/18 Council meeting

OLD BUSINESS

Action Plan for Summer Use of Public Spaces

- Beach Behavior / Swimming
- Gazebo
- Fourth of July
- Greenspaces and Grilling

NEW BUSINESS

Authorization for Mayor to Execute First Amendment to Probation Services Agreement

Public Comments
Mayor's Comments
Council Comment
Adjournment

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
FEBRUARY 27, 2018
7:00 PM**

Call to order

Mayor Melanie Hammet called the meeting to order at 7:00. Also present were Mayor Pro Tem Jean Bordeaux, Council Members Brandy Hall and Megan Pulsts. Chief Sarai Y'Hudah Green arrived at 7:03. Council member Augusta Woods, City Administrator Valerie Caldwell and City Attorney Laurel Henderson were not present.

Pledge of Allegiance was led Hammet.

Swearing in of Kris Casariego

Hammet swore in new Council Member Casariego to fill the vacant council seat and she joined Mayor and Council at the dais.

Announcements/Communication

Bordeaux communicated that she attended the Governmental Sub-Committee (GSC) Meeting regarding Greenhaven becoming a city on February 27th at the State Capitol. She also said that State Representative Billy Mitchell was not present and that State Representative Vernon Jones attended in his absence. The GSC approved House Bill 644 in an 11-6 vote of Greenhaven becoming a city. The next step is the Rules Committee for the vote and that meeting will take place on February 28th.

Adoption of Agenda

Pulsts motioned to adopt the agenda; seconded by Bordeaux and voted 4-0.

Public Comments

Calvin Burgamy 4568 Dahlia Drive inquired if there was city presence at the various meetings on Greenhaven. Bordeaux stated that there were several groups such as Concerned Citizens and Neighbors Against Greenhaven that attend meetings.

CONSENT AGENDA

- Approval of meeting minutes from 02/12/18 Council meetings

Hall motioned to approve; seconded by Casariego and voted 4-0.

OLD BUSINESS

Adoption of Resolution #R-04-2018 establishing Art Wall Policy

Pulsts motioned to adopt resolution #R-04-2018; seconded by Hall and voted 4-0.

Action Plan for Summer Use of Public Spaces

- **Beach Behavior / Swimming**
- **Gazebo**
- **Fourth of July**
- **Greenspaces and Grilling**

Pulsts stated that a committee will put together a policy of how these items are to be handled. Casariego was appointed to be on the committee. There was also a brief discussion on the various topics that included a rules list, times for firing fireworks, and parking. Hammet said that the beach rules list was too long and needed to be condensed. This item was placed on the March 12th City Council meeting agenda with an Action Report being presented.

NEW BUSINESS

PLAIN – Discussion regarding Community Foundation Grant proposal for Beach Beautification Project

PLAIN President Calvin Burgamy of 4568 Dahlia Drive and Tracy Johnson, Vice President gave a presentation on the grant. Burgamy stated that they had applied for the grant and thanked resident Tina Kite for the recommendation. There was discussion of the type of planters and the 10 beach chairs being purchased for durability such as adirondack chairs. The Mayor, Burgamy, Johnson and Kite will attend a meeting on 2/28/18 to finalize the grant for \$950. Pulsts motioned to offer support for the grant; seconded by Hall and voted 4-0.

Public Comments

Calvin Burgamy, 4568 Dahlia Drive questioned paid parking verses parking on the city streets for individuals going to the beach.

Lynn Nygaard, 648 Laurel Road thanked the council for their hard work they do for the city; especially on the Greenhaven matter.

Tracey Johnson, 4593 Dogwood Road stated that it was a pleasure to attend the meeting and to take place of part of the democracy of the great City of Pine Lake.

Mayor's Comments

The Mayor thanked Bordeaux for being at the meeting all day today at the Capitol monitoring the Greenhaven issue and not to take anything for granted. Hammet also welcomed Casariego to council.

Council Comment

Pulsts commented that she has communicated with a nameless friend at Georgia Municipal Association that teaches legislative procedure that stated the committee can do what they want as it relates to the Greenhaven situation and that there is not much to stop them.

Adjournment

Casariego motioned to adjourn at 8:12 pm; 2nd by Pulsts. 4-0

Missye Varner, Administrative Assistant

STATE OF GEORGIA

COUNTY OF DEKALB

FIRST AMENDMENT TO PROBATION SERVICES AGREEMENT

THIS FIRST AMENDMENT to the Probation Services Agreement (the “First Amendment”) entered into this ____ day of _____, 2018, by and between the City of Pine Lake, Georgia, a municipal corporation of the State of Georgia, acting by and through its Mayor and Council (the “City”) on behalf of its municipal court (the “Court”), and Professional Probation Services, Inc., a duly-formed corporation authorized to do business in the State of Georgia, acting by and through its corporate officers (the “Contractor”), for the purpose of amending that certain Probation Services Agreement dated March 2, 2017, by and between the City and Contractor.

WITNESSETH:

WHEREAS, the City and the Contractor have previously entered into a Probation Services Agreement (the “Agreement”) pursuant to which the City has retained the Contractor to coordinate and provide certain probation services to the Pine Lake Municipal Court; and

WHEREAS, the City and the Contractor desire to amend the terms of the Agreement;

NOW, THEREFORE, for and in consideration of the promises and mutual covenants hereinafter set forth and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by the City and the Contractor, the City and the

Contractor do hereby enter into this First Amendment and hereby incorporate this First Amendment into the Agreement:

Section A4. The Agreement is hereby amended by deleting the paragraph entitled “Officer Qualifications and Training” on page two (2) in its entirety, and inserting a new paragraph entitled “Qualifications and Training” on page two (2) to read as follows:

Officers: Contractor shall employ competent and able personnel to provide the services to be rendered hereunder and to appropriately administer the caseload. Contractor shall have at least one supervisor with five years’ experience in corrections, parole, or probation services. Any person employed as and using the title of a private probation officer or probation officer must undergo a background check by the Department of Community Supervision. In accordance with O.C.G.A 42-8-107, any such person shall be at least 21 years of age at the time of appointment to the position of private probation officer or probation officer and shall have completed a standard two-year college course or have four years of law enforcement experience; provided, however, that any person employed as a private probation officer as of July 1, 1996, and who had at least six months of experience as a private probation officer or any person employed as a probation officer by a county, municipality, or consolidated government as of March 1, 2006, shall be exempt from such college requirements. Every private probation officer shall receive an initial 40 hours of orientation upon employment and shall receive 20 hours of continuing education per annum as approved by the board, provided that the 40 hour initial orientation shall not be required of any person who has successfully completed a basic course of training for supervision of probationers or parolees certified by the Peace Officer Standards and Training Council or any private probation officer who has been employed by a private probation corporation, enterprise, or agency for at least six months as of July 1, 1996, or any person employed as a probation officer by a county, municipality, or consolidated government as of March 1, 2006. In no event shall any person convicted of a felony be employed as a probation officer or private probation officer. Nor shall any person convicted within the past ten years of a misdemeanor that involved elements of violence, dishonesty or making a false statement be employed as a probation officer or private probation officer. Contractor shall ensure that officer personnel continue to meet all probation officer employment requirements set forth in the Department of Community Supervision Rules, as amended from time to time.

Administrative Employees and Others Performing Services who are not Officers: Contractor shall employ competent and able personnel to provide services and shall ensure that such individuals meet the following minimum requirements:

- a. Be at least 18 years of age at the time of employment or start of service in the position.
- b. Have a high school diploma or equivalent.
- c. Complete a 16-hour initial orientation program within 6 months of appointment and 8 hours annually of in-service continuing education training consisting of a curriculum approved by the Misdemeanor Probation Oversight Unit of the Department of Community Supervision.

Contractor shall ensure that non-officer personnel continue to meet all employment or volunteer service requirements set forth in the Department of Community Supervision Rules (105-2-.09 and 105-2-.12), as amended from time to time.

Section C. The Agreement is hereby amended by inserting a new paragraph entitled

“Significant Financial Hardship or Indigence, Pay-Only Cases, Consecutive Sentences”

to the end of Section C. Tender of Collections on page four (4) to read as follows:

Significant Financial Hardship or Indigence, Pay-Only Cases, Consecutive Sentences. Contractor shall follow procedures designed to ensure compliance with applicable laws related to fines and fees imposed on individuals who are indigent, experience significant financial hardship, are on probation solely due to inability to pay the entire amount at once, or who are on consecutive sentences. Contractor agrees to follow the procedures included in Exhibit A, as amended from time to time, and affirms that these procedures and all amendments to these procedures are designed to comply with O.C.G.A. Section 42-8-102, 103, 103.1, and all other applicable law.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto set their hands and seals as of the date first above written.

PROFESSIONAL PROBATION SERVICES, INC.:

CITY OF PINE LAKE:

By: _____
Name: _____
Title: _____
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

APPROVED BY JUDGE OF COURT

APPROVED BY CITY ATTORNEY AS TO FORM

Signature: _____
Title: _____
Date: _____

Signature: _____
Date: _____