

**CITY OF PINE LAKE
AGENDA
NOVEMBER 24, 2020
7:00 PM
VIA ZOOM**

Call to Order

Announcements/Communication

Adoption of Agenda

CONSENT AGENDA

Adoption of the City Council Meeting Minutes for August 11, 2020; August 25, 2020; September 8, 2020; September 29, 2020; October 13, 2020; October 27, 2020; and, November 10, 2020.

Adoption of the Special Called City Council Meeting Minutes of August 17, 2020,
Adoption of the City Council Retreat Meeting Minutes of November 1, 2020.

OLD BUSINESS

COVID-19 Pandemic Report – Mayor Hammet

NEW BUSINESS

None

Public Comments

Mayor's Comment

Council Comment

EXECUTIVE SESSION

Personnel Matters

Adjournment

Residents can access this meeting by calling:

Conference line 1 929-205-6099

Meeting ID 997 0511 7505

**CITY OF PINE LAKE
CITY COUNCIL MINUTES
AUGUST 11, 2020
7:00 PM
ZOOM MEETING**

Call to Order

The meeting was called to order at 7:00 by Mayor Hammet. Present were Mayor Pro-Tem Jean Bordeaux, Council members Brandy Beavers, Tracey Brantley, Brandy Hall and Augusta Woods. Also present were City Attorney Susan Moore, City Administrator Valerie Caldwell, Chief Sarai Y'Hudah-Green and Administrative Assistant Missye Varner.

Announcements/Communication

- Mayor Hammet communicated that State of Georgia mayors are continuing their weekly calls with Governor Brian Kemp to discuss and strategize issues related to the COVID-19 virus. The Mayor also announced that CARES ACT Funding and funds not being received by DeKalb County were discussed
- Council member Hall communicated that the deadline for the Foodwell Alliance Grant has been postponed until 2021. She also announced that the installation of the food forest has been extended to 2021.

Adoption of Agenda

The agenda was approved 5-0 on motion by Council member Brantley and seconded by Council member Woods.

CONSENT AGENDA

Meeting minutes of 07/28 Council Meeting

The minutes were approved 5-0 on motion by Council member Woods; seconded by Mayor pro tem Bordeaux.

OLD BUSINESS

Review of Draft Sign Ordinance

Mayor pro tem Bordeaux led the discussion and David Burt, Economic Development, provided valuable input on this item. The language will be revised, and this item will be placed on the August 25th agenda and is scheduled for a Public Hearing on September 9, 2020.

Stormwater Ordinance

The ordinance was approved 5-0 on motion by Mayor pro tem Bordeaux; seconded by Council member Woods.

COVID 19 Update

Mayor Hammet provided an update on the COVID-19 virus. She said that there have not been any increases or decreases within the City regarding COVID-19. Mayor Hammet stated that Governor Kemp provided an update on the re-opening of schools. Rusi Patel, Georgia Municipal Association Attorney, gave an overview and has stated that Georgia is at a high plateau with the virus and has the highest average for children having the virus. He also stated that Georgia had the highest number of cases last week and that the nation has risen from 4 to 5 million coronavirus cases. The daily number of cases of the virus in Georgia has also increased.

NEW BUSINESS

Resolution # R-05-2020 – Budget Transfer

On a motion by Mayor pro tem Bordeaux; seconded by Council member Hall and approved unanimously, Resolution # R-05-2020 approving a budget transfer from Gasoline and Equipment Repair and Maintenance to Automotive Repair and Maintenance and Small Equipment was adopted.

Reports

- Administration

Ms. Caldwell reported that it is has been a busy time for the administration department working on the 5 year storm water management plan; submission of the annual audit; the Worker's Compensation Audit that has been completed; Mayor pro tem Bordeaux and Ms. Varner have been working on unemployment benefits related to COVID-19. The Court Department is currently working on a NECC Seminar and for court to reopen again.

- Public Works has been steadily working to keep the city clean and safe.

- Public Safety

Chief Green reported that the Police Department has completed the Personal Protection Equipment (PPE) inventory and that most of the larger providers have items on backorder. Chief Green said that the department is getting traffic complaints on Spruce Drive and there will be a study to install speed detectors. An update will be provided. Scheduled 2020 Police Training will be for Pine Lake Police Department only due to COVID-19 and to practice social distancing.

- Intergovernmental Agreement of CARES Act

Mayor Hammet reported that there will be a deadline for expenditures. The CARES Act will have special restrictions and a timeline for the budget and spending of the funds. There will be a meeting scheduled regarding the placement of funding. A spreadsheet will be created with specific categories such as public health, stockpiling of PPE,

hazardous pay and other miscellaneous needs caused by COVID-19. The CARES Act funding must be spent the end of 2020.

Public Comments

Shirley Kinsey, resident, commented on moving and flipping signs as it related to the Sign Ordinance and urged the city to be cautionary on banning murals. Ms. Kinsey recommended to Chief Green that everyone in the police department be tested for the virus and to get results back with days verses two weeks.

Jan Christensen, resident, commented about the CARES Act funding and that her organization received funding and have until September 21, 2020 to spend the money. She recommended the city spend their funding wisely and to spend all of it and to keep goods records in the event of an audit.

Mayor's Comment

There were no comments at this time.

Council Comment

There were no comments at this time.

Adjournment was at 8:39 pm upon motion by Woods and 2nd by Bordeaux. 5-0

Missye Varner, Administrative Assistant

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
AUGUST 25, 2020
7:00 PM
VIA ZOOM**

Call to Order

The meeting was called to order at 7:00 PM by Mayor Melanie Hammet. Also, in attendance were Mayor Pro Tem Jean Bordeaux and Council members Tracey Brantley, Brandy Beavers, Brandy Hall and Augusta Woods, Police Chief Sarai Y'Hudah-Green, City Attorney Susan Moore and City Administrator Valerie Caldwell.

Announcements/Communication

- ❖ Council member Hall announced that the Foodwell Alliance timeline has been pushed to 2021.
- ❖ Council member Beavers communicated the desire to amend the agenda to add traffic issues and the running of stop signs within the city.

Adoption of Agenda

The agenda was amended to add the discussion with Chief Green on traffic issues; speeding and running of stop signs. Motion to adopt as amended by Council member Hall, seconded by Council member Brantley. Approved 5-0.

OLD BUSINESS

Review of Draft Sign Ordinance

Council members reported the status of the items each was researching. This will be placed on the September 8, 2020 agenda for further discussion. Scheduled for Public Hearing on September 25, 2020.

CARES Act Funding – Development of Budget

Mayor pro tem Bordeaux and Council member Brantley attended a webinar on CARES Act funding. Mayor pro tem Bordeaux reported on CARES Act money budgeting and recommended the City consider using funding for salaries for police officers. There was discussion on this item, but no action was taken.

COVID-19 Update

Mayor Hammet provided an update of the COVID-19 novel virus and its effects on the nation and provided specifics for the State of Georgia.

NEW BUSINESS

Update on speeding on Spruce and Clubhouse Drive

Council member Beavers inquired about the excessive speeding within the city. Chief Green stated that electronic traffic counters would be installed and will provide speed data analysis.

She said that Spruce and Clubhouse Drives are some of the more traveled roads within the city.

Scheduling of Town Hall Council

The purpose of the schedule is to provide for adequate social distancing for Town Hall meetings. Council discussed multiple Town Halls on the screened porch at the Beach House. Mayor Hammet will measure out the floor space to determine the maximum number of people allowed within social distancing requirements.

Public Comments

There were no comments.

Mayor's Comment

There were no comments.

Council Comment

Council member Beavers thanked Chief Green for the excellent work that she does for the city and public safety. She also commented on billboards as it relates to the sign ordinance.

Council member Hall commented that she is exploring other sign ordinances regarding the issue of glass windows. She noted that she had researched the City of Avondale and City of Decatur on total surface area for temporary signs. Council member Hall stated that safety and visibility are key factors and recommended an ordinance like the City of Decatur.

Councilmember Woods reported that she talked with David Burt, Economic Development Consultant regarding murals on Rockbridge Road. If permitted, the murals would be considered a piece of art.

Adjournment

The meeting adjourned at 8:43 p.m. on a motion by Mayor pro tem Bordeaux and seconded by Council member Brantley and was unanimously approved

Missye Varner, Administrative Assistant

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
SEPTEMBER 8, 2020
7:00 PM
VIA ZOOM**

Call to Order

The meeting was called to order at 7:02 PM by Mayor Melanie Hammet. Also in attendance were Mayor Pro Tem Jean Bordeaux and Council members Brandy Beavers, Tracey Brantley, Brandy Hall and Augusta Woods, Police Chief Sarai Y'Hudah-Green, City Attorney Susan Moore and City Administrator Valerie Caldwell.

Announcements/Communication

- ❖ Mayor pro tem Bordeaux communicated that she received information today (09/08) regarding the Memorial Drive Revitalization Plan Study and that they are having a meeting at the same time as the Pine Lake council meeting is taking place. The meeting is in reference to changes to the overlay. She also stated a study was completed in 2019 that was sponsored by Representative Steve Bradshaw. Bordeaux announced that the Revitalization Plan Study is moving forward, and they are looking for people to participate in a community action survey. Please email her for information to access the links for the survey at jeanbordeaux@pinelakega.net.
- ❖ Mayor Hammet communicated that she had a phone meeting with David Burt, Economic Development Consultant and Mayor pro tem Bordeaux on ideas for the upcoming ROKS' meeting scheduled for Wednesday, September 9th.

Adoption of Agenda

Mayor Hammet requested to amend the agenda to add a proposal by Ed Lee under new business. The amended agenda was unanimously approved on motion by Council member Woods; seconded by Mayor pro tem Bordeaux.

OLD BUSINESS

Ordinance to Extend State of Emergency Due to COVID – 19 Global Pandemic

Ordinance 2020-08 was unanimously approved on motion by Mayor pro tem Bordeaux and second by Council member Woods.

Ratification of Intergovernmental Agreement for the Distribution and Use of Funds from the Coronavirus Relief Fund

The agreement was unanimously approved on motion by Council member Hall and seconded by Council member Woods.

Review of Draft Sign Ordinance

After discussion, it was noted that additional work would be needed so the public hearing scheduled for September 29, 2020 for consideration of the Sign Ordinance will be rescheduled to the October 27, 2020 council meeting.

COVID-19 Update

Mayor Hammet provided an update and urged all to practice safe measures.

Report on Rockbridge Road Construction

Chief Green provided the construction report and stated that the waterlines are 50% installed. Green also said that the total project, including road re-widening, is 25% complete.

There is a scheduled Town Hall on September 23, 2020 at 7:00 PM via Zoom.

NEW BUSINESS

Consideration of Bid for City Hall Improvements

The bid for the improvements at City Hall was awarded to Framework Builders, Decatur, GA in the amount of \$9,205.20 and was unanimously approved on motion by Mayor pro tem Bordeaux and seconded by Council member Woods.

Proposal by Ed Lee - Community Conversations

This item was unanimously approved on motion by Council member Brantley and seconded by Council member Hall.

Resolution to Amend Budget

Resolution R-06-2020 amending the budget to provide funding in the amount of for City Hall improvements was unanimously approved on motion by Council member Bordeaux and seconded by Council member Hall.

Public Comments

There were not any public comments.

Mayor's Comments

There were not any mayoral comments.

Council Comments

There were not any council comments.

Adjournment: The meeting was adjourned at 8:05pm on motion by Mayor pro tem Bordeaux and seconded by Council member Woods.

Missye Varner, Administrative Assistant

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
SEPTEMBER 29, 2020
7:00 PM
VIA ZOOM**

Call to Order

The meeting was called to order at 7:00 PM by Mayor Melanie Hammet. Also, in attendance were Mayor Pro Tem Jean Bordeaux and Council members Brandy Beavers, Tracey Brantley, Brandy Hall and Augusta Woods, Police Chief Sarai Y'Hudah-Green, City Attorney Susan Moore and City Administrator Valerie Caldwell.

Announcements/Communication

There were no announcements or communications.

Adoption of Agenda

The agenda was unanimously approved on a motion by Council member Woods; seconded by Council member Brantley.

CONSENT AGENDA

Minutes of the September 8, 2020 Council Meeting were unanimously approved on motion by Mayor pro tem Bordeaux; seconded by Council member Woods.

OLD BUSINESS

Street Renaming Policy

After discussion, it was noted that the 90-day process had ended for action on the policy. Next will include sending registered mail to property owners based on the address on the tax record. The City of Pine Lake will have a vote because it is a property owner. The topic of unanswered letters was discussed. Consideration for changing Forrest Road to Forest Road will be on the October 13, 2020 agenda for consideration. On a motion by Mayor pro tem Bordeaux and a 2nd by Councilmember Woods, the updated policy was approved 5-0.

Reports

- Administration

City Administrator Caldwell reported that the Administration Department is trying to fill the staffing gap while Ms. Varner is out on medical leave and she is getting ready to be out on leave as well. She has advertised on list serves, with the Georgia Municipal Association and on the GMCA jobsite for applicants.

The renovation of City Hall is moving along and is in the process of obtaining permits. There has not been any CARES Act money received to date. Funds will be used to offset Public Safety expenses.

- **Public Works**

Ms. Caldwell reported that Public Works staff is working hard due to the weather keeping the roads clean and debris out of the storm drains. Raoul Martinez, Public Works Supervisor is in the process of obtaining bids for the removal of woody vegetation at the berm and grubbing of roots. Bids will be on the 10/13/20 agenda.

- **Public Safety**

Chief Green reported that the Police Department are working on Open Records Request and are in the process of training the new TAC Officer and the Compliance Officer. The monthly individual trainings have been cancelled due to COVID-19 and she is keeping the city officers up to date on training.

Public Comments

There were no comments.

Mayor's Comment

Mayor Hammet stated that she had a phone conversation with Mr. Tom Gahl, with GMA and he complimented Attorney Moore as one of the best attorneys in the country. Ms. Moore replied with thanks and gratitude.

Council Comment

Council member Brantley recommended discussion of report items and to follow up for improvements.

Council member Hall proposed an in-person council retreat as an option.

Council member Beavers agreed that a retreat was a good idea.

Mayor Hammet commented that she has spoken with Council members Brantley and Hall on ways to utilize tools on reports and graphics from the meetings.

Council collectively thanked Mayor pro tem Bordeaux for the hard work she has done for the city.

Adjournment: On motion by Mayor pro tem Bordeaux; second by Council member Hall and unanimously approved, the meeting was adjourned at 7:33 pm.

Missye Varner, Administrative Assistant

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
OCTOBER 13, 2020
7:00 PM
VIA ZOOM**

Call to Order

The meeting was called to order at 7:00 PM by Mayor Melanie Hammet. Also attendance were Mayor Pro-Tem Jean Bordeaux, Council members Brandy Beavers, Tracey Brantley, Brandy Hall and Augusta Woods,. Also present were City Attorney Susan Moore and City Administrator Valerie Caldwell and Peggy Merriss.

Announcements/Communication

There were none at this time.

Adoption of Agenda

Mayor Hammet requested that the agenda be amended to add a COVID-19 pandemic report under Old Business. On a motion by Council member Woods, second by Mayor pro tem Bordeaux and approved unanimously, the agenda was amended as requested.

OLD BUSINESS

COVID Report

Mayor Hammet reported that uncontrolled spread was evident in all states bordering on Georgia.

Initiating Forrest Road Street Renaming

Council discussed steps to initiate the new policy for the renaming of "Forrest Road" to "Forest Road."

Review of Revisions of Draft Sign Ordinance

This item was discussed and is scheduled for a Public Hearing on October 27, 2020.

NEW BUSINESS

Consideration of Insurance Adjuster's Offer for Repair Work to Damaged Curb

Following a brief discussion, Council suggested that the City move forward with a counteroffer.

Halloween Planning

This item was discussed in light of the CDC's issued guidance on celebration during the COVID 19 pandemic.

Confirmation of Hiring Acting Director of Administration

The agreement for temporary employment of Peggy Merriss as Acting Director of Administration was unanimously approved on motion by Mayor pro tem Bordeaux with a second by Council member Brantley.

Public Comments

Callahan McDonough expressed concern that growth on the berm was impacting the potential sale of her house, which she had marketed as lakefront property. She stated that it was no longer possible to see the lake from her deck with the current growth on the berm. Mayor Hammet stated that the city is in the process of taking bids for the removal of the woody vegetation and grubbing the roots on the berm as part of a repair project.

Mayor's Comment

There were no mayoral comments.

Council Comment

There were no council comments.

Adjournment

The meeting was adjourned at 7:58pm on a motion by Council member Woods with a second by Council member Hall and unanimous approval.

Missye Varner, Administrative Assistant

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
OCTOBER 27, 2020
7:00 PM
VIA ZOOM**

Call to Order

The meeting was called to order by Mayor Melanie Hammet at 7:00 PM. In attendance were Mayor Pro-Tem Jean Bordeaux, Council members Brandy Beavers, Tracey Brantley and Brandy Hall. Council member Augusta Woods was not present. Also present were City Attorney Susan Moore, Chief of Police Sarai Y'Hudah-Green and Acting City Administrator Peggy Merriss.

Mayor Hammet welcomed Ms. Merriss who is serving as Acting City Administrator during City Administrator Valerie Caldwell's absence.

Announcements/Communication

There were none.

Adoption of Agenda

Mayor Hammet requested that the agenda be amended to add a COVID-19 Pandemic update. On a motion by Council Member Hall; second by Mayor pro tem Bordeaux and Mayor pro tem Bordeaux, and Council members Beavers and Hall voting "aye," the amended agenda was adopted.

PUBLIC HEARING ON SIGN ORDINANCE.

Mayor Hammett opened the meeting for public comment on the proposed Sign Ordinance. Hearing none, the public hearing was closed.

On a motion by Mayor pro tem Bordeaux; second by Council Member Hall and all council members present voting "aye", the first reading of the ordinance was adopted.

OLD BUSINESS

COVID 19 Update

Mayor Hammett presented an update on the COVID-19 pandemic. Mayor Hammet participates on a call with other Mayors and the Governor every Tuesday to receive various updates. The number of cases for persons with the virus is spiking again nationwide and we are in the third wave. Mayor Hammett encouraged all to be vigilant by washing hands, wearing masks and maintaining six feet of social distancing.

Process for Renaming Forrest Road

After discussion; further action on this item was deferred to the November 10, 2020 meeting.

NEW BUSINESS

CARES Fund Budget

Ms. Merriss reported that DeKalb County had received funding from the CARES Act and that Pine Lake's share was \$85,819. The money will be allocated for Public Safety salaries for full time officers and two part time employees during the COVID-19 pandemic. On a motion by Mayor pro tem Bordeaux; second by Council member Brantley and all council members present voting "aye", the CARES Budget was adopted as presented.

Memorandum of Agreement with Atlanta Regional Commission to assist in 2021 Comprehensive Plan Update

On a motion by Mayor pro tem Bordeaux; second by Council member Hall and all council members present voting "aye", the agreement was approved as presented.

Ordinance Establishing new dates and times for Regular Meetings

On a motion by Council member Brantley; second by Mayor pro tem Bordeaux and all council members present voting "aye", the first reading of the ordinance was approved.

Resolution Authorizing Adoption of DeKalb County Pre-Disaster Hazard Mitigation Plan

On a motion by Mayor pro tem Bordeaux; second by Council member Hall and all council members present voting "aye", the resolution was adopted as presented.

Public Comments

Resident Tom Ramsey inquired about CARES Act funding allocated for the Public Safety Department and if the salaries were included in the actual budget. Mayor Hammet addressed his concern and stated that it was the best option for use of the funds in Pine Lake. She also said that the CARES Act funding would be used as a reimbursement for expenses already incurred.

Ramsey asked if there were any funding for some of the businesses affected by COVID-19. Mayor Hammett stated that a portion of the funds may also be used for costs to renovate City Hall for COVID-19 safety compliance.

An unidentified resident asked if revenue from tickets and fines would be reduced because Court had not been held for a period due to pandemic restrictions. Ms. Merriss stated that revenue has been affected, particularly with rentals and that Court revenues would be reduced like all other Courts in Georgia because of the inactivity during the year. Overall, there would be budgetary impacts from Covid-19 programs on both the revenue and expenditure sides.

Tina Kite, Dahlia Drive asked Chief Green about the issue at the Polo Club Apartments with the installation of an automated alarm system that is meant to deter trespassers and potential

robbers, but the alarm goes off loudly frequently during the day and night. Chief Green said that it was a noise nuisance and that she is working with management and has also contacted the alarm company. Chief Green also recommended that Ms. Kite and others that are affected send emails stating that it a nuisance and a disturbance of their peace.

Mayor Comments

Mayor Hammett introduced Ms. Merriss and said that she will be the Acting City Administrator for six weeks. She also stated that Merriss was the retired City Manager for the City of Decatur and has exemplary tools and leadership.

Council Comments

There were no comments.

Adjournment

The meeting was adjourned at 7:42 pm on a motion by Council member Hall; second by Mayor pro tem Bordeaux with unanimous approval.

Missye Varner, Administrative Assistant

**CITY OF PINE LAKE
CITY COUNCIL MEETING MINUTES
NOVEMBER 10, 2020
7:00 PM
VIA ZOOM**

Call to Order

The City Council Meeting was called to order at 7:00PM by Mayor Melanie Hammet. Present were Mayor Pro-Tem Jean Bordeaux and Council members, Brandy Beavers, Tracey Brantley Brandy Hall and Augusta Woods. Also present were Acting City Administrator Peggy Merriss, Administrative Assistant Missye Varner and Chief of Police Sarai Y'Hudah-Green.

Announcements/Communication

- Mayor Hammet announced that Ms. Merriss would give an update on the streetsweeper. Ms. Merriss communicated that she, resident Tom Ramsey and Public Works Supervisor Raoul Martinez met and at the Public Works Building and had a discussion of the leaf vacuum and how it operates. Mr. Martinez showed a variety of tarps that had been used in the past and noted the durability problems. There was also discussion of the importance of using the streetsweeper in order to limit the amount of leaves clogging the storm drains and making the streets slippery.
- Mayor Hammet announced that one of the Black Lives Matter banners was temporarily relocated to the Clubhouse on election day and then relocated to the beach and now is in the proper location.
- Council member Beavers announced that the Food Pantry is taking names for families needing delivery of Thanksgiving meals.

Adoption of Agenda

On motion by Council member Hall and seconded by Council member Woods, the agenda was unanimously approved,

OLD BUSINESS

Covid-19 Pandemic Report – Mayor Hammet

Mayor Hammet provided an update by stating that mayors from across the State of Georgia continue to have their weekly calls with the Georgia Municipal Association on COVID issues and that the national map is growing red and that there is an increase in cases. Georgia is currently in the red and testing and hospital occupancy is rising. The Mayor said that Pfizer Pharmaceuticals has a vaccine that will be available globally soon. She encouraged all to continue to wash hands, wear a mask and social distance because the novel virus is not going away soon.

Sign Ordinance - Second Reading

On a motion by Council member Hall; seconded by Council member Bordeaux Sign Ordinance #2020-08 was approved unanimously.

Ordinance Establishing New Dates and Times for Regular Meetings - Second Reading.

On a motion by Council member Hall and seconded by Council member Woods Ordinance #2020-09 Establishing New Dates and Times for Regular Meetings was approved unanimously.

Process for Renaming Forrest Road

There was discussion on this item with no action taken. The next step is additional research.

NEW BUSINESS

Proposals for Installing Holiday Lights at the Lake

On a motion by Council member Woods and seconded by Council member Hall, the bid in the amount of \$1,500 from Branam Sign & Lighting was approved unanimously.

Public Comments

Cindy Brown, resident, commented about the zoom meetings and how to be seen within the meeting. Ms., Merriss stated that only the meeting identification number changed so access to video should not be affected. Ms. Merriss added that information has been updated on the city website. Ms. Brown also stated that she is interested in getting involved with the focus group that Ed Lee, Emory University is leading on conversations on race.

Tina Kite, resident, inquired about the trees being cut down by Georgia Power Company near Kim Fugate's home and if a meeting had been scheduled. Mayor Hammet stated that a meeting was being scheduled but that a time had not been set. Ms. Kite said that fifty (50) residents has signed a petition and were outraged.

Chief Green commented that during the power outage everyone in the community worked together as a team. She also complimented that Public Works had the generator working at full capacity and that it was a source of power for the old city hall building and the clubhouse during the outage.

Meg Grady shared concerns about traffic. Chief Green provided an update. Chief Green stated that she is working with DeKalb County and that research was ongoing. She also said she had received positive feedback that people are complying with the stop signs at Spring, Forrest, Clubhouse, and Dogwood Drives; but that Spruce Drive has seen an uptick in speeding. Chief Green stated that Public Works staff had repainted white stop bar lines at the most egregious intersections.

Mayor's Comment

Mayor Hammet commented about the Rockbridge Road Widening and the trees leading into the residential area. She said that she appreciated the citizens obtaining the petition and that

Georgia Power would be notified of the threat to the green space and to protect the trees and Pine Lakes' ethos. The Mayor said that a meeting has not yet been scheduled with them and that she is paying close attention, and everyone is working on the issue.

The Mayor provided an update of the project that Ed Lee, Emory University on race relations and will give a status when available.

Council Comment

Council member Beavers commented that she received an email from Georgia Power and that they are continuing to consider options as it relates to the trees on the Rockbridge Road widening project.

Adjournment

On a motion by Council member Hall; seconded by Mayor pro tem Bordeaux adjournment was approved unanimously.

Missye Varner, Administrative Assistant

DRAFT

**CITY OF PINE LAKE
SPECIAL CALLED MEETING MINUTES
AUGUST 17, 2020
3:00 PM
VIA ZOOM**

Call to Order

The meeting was called to order at 3:00 PM by Mayor Melanie Hammet. Also, in attendance were Mayor Pro Tem Jean Bordeaux and Council members Tracey Brantley, Brandy Beavers, Brandy Hall and Augusta Woods, City Attorney Susan Moore and City Administrator Valerie Caldwell.

Approval of Cooperation Agreement with DeKalb County for CDBG Home Funds

Ms. Caldwell lead the discussion and stated that the City had participated in this agreement for the last ten years. The only way that the city can participate is with DeKalb County and not on its own. Previous CDBG Funding had been for planning and engineering services for development of McAllister Park and for the services of an urban planner to assist with the writing of the first planning and zoning ordinance. CDBG Grants are for community development and affordable housing projects. The city will identify projects for the grant.

The City Council agreed by consensus to unanimously to participate with DeKalb County for CDBG Home Funds Grant.

CARES Act Funding

This item was discussed and passed by consensus to participate in the Intergovernmental Agreement with DeKalb County for CARES Act Funding. The County will be meeting this week to begin the process of disbursing funds.

Adjournment - The meeting adjourned at 3:12 pm on a motion by Mayor pro tem Bordeaux; 2nd by Council member Woods with unanimous approval.

Missye Varner, Administrative Assistant

**CITY OF PINE LAKE
SPECIAL CALLED MEETING SUMMARY
NOVEMBER 1, 2020**

**PANOLA MOUNTAIN STATE PARK
PICNIC SHELTER #1
2620 HIGHWAY 155 SW
STOCKBRIDGE, GA 30281**

Special Called Meeting - Planning Retreat

Call to Order

Mayor Hammet called the meeting to order at 9:05am on November 1, 2020. Present: Mayor Hammet; Mayor pro tem Bordeaux; Council members Brandy Beavers, Tracey Brantley, Brandy Hall and Augusta Woods; and, Acting City Administrator Peggy Merriss.

The group discussed events that had occurred during 2020 to date. Each member of City Council and Mayor Hammet presented an individual update of activities and interests and discussion among the members continued throughout the reports.

There was general discussion about future planning and priorities for 2021.

Mayor Hammet adjourned the meeting at 12:05pm.

Missye Varner, Administrative Assistant