

**CITY OF PINE LAKE  
CITY COUNCIL MINUTES  
NOVEMBER 24, 2020  
7:00 PM  
VIA ZOOM**

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**Call to Order** at 7:00pm by Mayor Melanie Hammet.

Present: Mayor Melanie Hammet, Mayor Pro-Tem Jean Bordeaux and Council members Brandy Beavers, Tracey Brantley, Brandy Hall and Augusta Woods. Also present were Acting City Administrator Peggy Merriss, Administrative Assistant Missye Varner, City Attorney Susan Moore and Chief Sarai Y’Hudah-Green.

**Announcements/Communication**

- The streetsweeper is now operating and leaf debris will be cleaned prior to Thanksgiving in anticipation of bad weather arriving later in the week.
- Council member Beavers announced that the Food Pantry is feeding approximate eight families for Thanksgiving. She also recommended discussion of a timeline for the operation of the streetsweeper.
- Mayor Hammet announced that on November 25<sup>th</sup> the First Responder Food Truck will be in the Police Department parking lot through the end of January 2021. Stephanie Morales is the Operations Manager of the food truck and donations are welcome.
- Mayor Hammet, Ms. Merriss, Chief Y’Hudah-Green and resident Leigh Scott met with Georgia Power Company staff to get clarity on the tree removal associated with relocation of a transmission pole that was part of the Rockbridge Road project.
- Council member Hall communicated that she received a proposal for updating the Tree Ordinance to be considered for funding in the 2021 budget. She added that she had spoken with Leigh Scott regarding education and information for the ordinance.

**Adoption of Agenda**

Mayor pro Tem Bordeaux requested an amendment to the agenda to add an item under New Business for discussion of the 2021 budget process.

On motion by Mayor Pro Tem Bordeaux; seconded by Council member Hall, the amended agenda was approved unanimously.

**CONSENT AGENDA**

Adoption of the City Council Meeting Minutes for August 11, 2020; August 25, 2020; September 8, 2020; September 29, 2020; October 13, 2020; October 27, 2020; and, November 10, 2020.  
Adoption of the Special Called City Council Meeting Minutes of August 17, 2020,

Adoption of the City Council Retreat Meeting Minutes of November 1, 2020.

On motion by Council member Brantley; seconded by Council member Woods, the Consent Agenda was approved unanimously.

### **OLD BUSINESS**

COVID-19 Pandemic Report – Mayor Hammet stated that the weekly calls with Georgia mayors continue and that corona virus cases are on the rise and that Georgia is a hot spot. She encouraged everyone to continue to practice social distancing, wearing masks and washing hands to help in the rapid spread of COVID-19.

### **NEW BUSINESS**

Discussion of the 2021 for Budget Schedules.

There will be a Special Called Meeting and Public Hearing on December 22<sup>nd</sup> and consideration of the adoption of the 2021 Budget at the regularly scheduled meeting on December 29<sup>th</sup>.

### **Public Comments**

Cindy Brown, resident, inquired about the upcoming budget regarding how revenue from fines and fees would be included. Ms. Brown asked if the City will continue to budget for funds coming from these fees. Ms. Merriss replied that the City needed to account for all revenues received even if the revenues were subsequently passed on to other organizations.

Shirley Kinsey, resident, commented that she had met with the arborist at Davie's Tree Group regarding their Urban Forest Management Program and will provide information to anyone that is interested.

### **Mayor's Comment**

There were no mayoral comments.

### **Council Comment**

Council member Beavers followed up on Ms. Brown's comment regarding her budget question and Mayor Hammet provided clarification.

### **EXECUTIVE SESSION**

On a motion by Mayor pro tem Bordeaux, 2<sup>nd</sup> by Council member Brantley and all voting "aye," the meeting moved at 7:25pm to Executive Session for the purpose of personnel matters.

On a motion by Mayor pro tem Bordeaux, 2<sup>nd</sup> by Council member Hall and all voting "aye," the meeting adjourned at 7:45pm from Executive Session.

On a motion by Council member Hall, 2<sup>nd</sup> by Mayor pro tem Bordeaux and all voting "aye," the meeting adjourned at 7:46pm.