

**CITY OF PINE LAKE
COUNCIL MINUTES
January 25, 2022
7:00 PM
Council Chambers
459 Pine Drive Pine Lake, GA**

Call to Order: Mayor Melanie Hammet called the meeting to order at 7:00 pm. Present: Mayor Hammet; Mayor pro tem Jean Bordeaux; and Council members Brandy Hall, Tracey Brantley and Augusta Woods. Acting City Administrator Peggy Merriss, Chief Saria Y’Hudah-Green and Administrative Coordinator Missye Varner were also present. Council member Brandy Beavers and City Attorney Susan Moore were not present.

Announcements/Communication

Council member Hall communicated that the Foodwell volunteer day went well and that the mulch has arrived, the holes are dug and that the plants are in. The next steps are to finalize the carpentry project.

Mayor Hammet thanked Council for their assistance with the Foodwell Project and expressed special thanks to Council member Hall and her company Shades of Green for being a great resource. The Mayor also thanked Arron Pincus and Tyler Covington for their great work on the Foodwell Project in volunteering for both days.

Mayor Pro tem Bordeaux thanked Council members Hall and Brantley for putting the Foodwell Project together.

Adoption of Agenda

On a motion by Council Member Hall; second by Mayor pro tem Jean Bordeaux; and all present voting “aye”, the agenda was adopted.

CONSENT AGENDA

Adoption of the Minutes of the regular meeting of January 11, 2022.

On a motion by Council Member Woods; second by Council Member Hall; and all present voting “aye”, the consent agenda was adopted.

OLD BUSINESS

Oak Drive Repair and Maintenance Project Discussion.

Acting City Administrator Merriss presented an overview of the project and bids and further discussion ensued.

Ms. Merriss will consult with CPL Consulting to redefine the scope of the project to include:

- Improving the turn lane radius at Forest Drive;
- Improving the stretch of road impacted by the granite out cropping as well as the associated drainage issues; and,
- Improvements to the southern portion of Oak Drive at the dead-end.

NEW BUSINESS

Approval of Employment Services Agreement for City Administrator.

Mayor Hammet communicated that the City Administrator position would not be filled at this time. She indicated that the City would continue the search.

Amendment to extend the current Employment Agreement for the Acting City Administrator until March 20, 2022.

On a motion by Mayor pro tem Bordeaux, second by Council member Woods, and all present voting “aye,” the Employment Services Agreement for Acting City Administrator Merriss was extended until March 20, 2022.

REPORTS AND OTHER BUSINESS

Public Comments

There were no public comments.

Staff

There were no staff reports.

Mayor

Mayor Hammet commented that she, Chief Green and Acting City Administrator Merriss had a zoom meeting with Zachary Williams, COO for DeKalb County regarding the Rockbridge Road Project. The Mayor stated that the Georgia Power Company has completed their portion of the project.

Mayor Hammet communicated that on February 15th at 9:00 am at the Clubhouse, there will be a Town Hall Meeting with Atlas Construction regarding the Rockbridge Road Project. Refreshments will be served.

City Council

There were no Council comments.

Information for “The Pine Lake News” eblast:

- Phase 2 Volunteer day for the Foodwell Project was a huge success and was completed on last Saturday
- Rockbridge Road update including that Georgia Power has removed all the power poles that were in the path of the expansion
- Mayor Hammet thanked the Foodwell Project Day volunteers

Adjournment

On a motion by Mayor pro tem Bordeaux, second by Council member Woods; and all voting “aye”, the meeting was adjourned at 7:43pm.