

**CITY OF PINE LAKE**  
**SUMMARY AGENDA**  
**January 25, 2022**  
**7:00 PM**  
**Council Chambers**  
**459 Pine Drive Pine Lake, GA**

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**Call to Order:** Mayor Melanie Hammet called the meeting to order at 7:00 pm. Present: Mayor Hammet; Mayor pro tem Jean Bordeaux; and Council members Brandy Hall, Tracey Brantley and Augusta Woods. Acting City Administrator Peggy Merriss, Chief Saria Y’Hudah-Green and Administrative Coordinator Missye Varner were also present. Council member Brandy Beavers and City Attorney Susan Moore were not present.

**Adoption of Agenda**

On a motion by Council Member Hall; second by Mayor pro tem Jean Bordeaux; and all present voting “aye”, the agenda was adopted.

**CONSENT AGENDA**

Adoption of the Minutes of the regular meeting of January 11, 2022.

On a motion by Council Member Woods; second by Council Member Hall; and all present voting “aye”, the consent agenda was adopted.

**OLD BUSINESS**

Oak Drive Repair and Maintenance Project Discussion.

Acting City Administrator Merriss presented an overview of the project and bids and further discussion ensued.

Ms. Merriss will consult with CPL Consulting to redefine the scope of the project to include:

- Improving the turn lane radius at Forest Drive
- The stretch of road needing improvement, the granite and out cropping
- The south dead end street issue at the end of Forest Drive

**NEW BUSINESS**

Approval of Employment Services Agreement for City Administrator.

Mayor Hammet communicated that the City Administrator position would not be filled at this time due to personal issues with the prior candidate. She indicated that the City would continue the employment search.

Amendment to extend the current Employment Agreement for the Acting City Administrator until March 20, 2022.

On a motion by Mayor pro tem Bordeaux, second by Council member Woods, and all present voting “aye,” the Employment Services Agreement for Acting City Administrator Merriss was extended until March 20, 2022.

### **Adjournment**

On a motion by Mayor pro tem Bordeaux, second by Council member Woods; and all voting “aye”, the meeting was adjourned at 7:43pm.