

**CITY OF PINE LAKE, GEORGIA
REGULAR SESSION AGENDA
FEBRUARY 13, 2024 @ 7:00PM
COUNCIL CHAMBERS, 459 PINE DRIVE, PINE LAKE, GA 30072**

NOTE: All attendees are reminded to silence cellular phones and other devices that may cause interruption of the session proceedings.

CALL TO ORDER – REGULAR MEETING

ANNOUNCEMENTS/COMMUNICATIONS

ADOPTION OF THE AGENDA OF THE DAY

ADOPTION OF MINUTES

- Regular Meeting – January 30, 2024

PUBLIC COMMENTS – 3 minutes each please

OLD BUSINESS

NEW BUSINESS

1. Ordinance 2024-01 - Amendment to Chapter 2, ARTICLE II, DIVISION 2 of the City of Pine Lake Code of Ordinances Regarding Council Meetings – Second Read and Adoption

REPORTS AND OTHER BUSINESS

- **Public Comments – 3 minutes each please**
- **Staff and Committee Reports**
 - Administration, Courts, and Public Works – City Manager
 - Public Safety – Chief of Police
- **Reports/Comments**
 - Mayor
 - City Council
- **Information for “The Pine Lake News” eblast.**

ADJOURNMENT

MAYOR

Brandy Hall

COUNCIL MEMBERS

Jean Bordeaux, Mayor pro tem

Jeff Goldberg

Thomas Torrent

Augusta Woods

ADMINISTRATIVE STAFF

ChaQuias Miller-Thornton
City Manager

Sarai Y’Hudah-Green
Chief of Police

Ned Dagenhard
Assistant City Clerk

Susan Moore
City Attorney

CITY OF PINE LAKE
425 ALLGOOD ROAD
P.O. BOX 1325
PINE LAKE, GA 30072

404-999-4901

www.pinelakega.net

**CITY OF PINE LAKE
REGULAR MEETING MINUTES
January 30th, 2024 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

Call to Order: Mayor Brandy Hall called the Regular Meeting to order at 7:00pm.

Present: Mayor Brandy Hall, Mayor Pro Tem Jean Bordeaux, Council Member Augusta Woods, Council Member Jeff Goldberg, and Council Member Thomas Torrent. Also present were City Manager ChaQuias Miller-Thornton, Chief of Police Sarai Y'hudah-Green, City Attorney Susan Moore, and Assistant City Clerk Ned Dagenhard.

Announcements/Communications

Mayor Hall announced that herself, Mayor Pro Tem Bordeaux, and Public Works Laborer DeAndre Hodges performed a walkthrough of the Wetlands in an ongoing effort to develop maintenance processes.

Mayor Hall accepted a City of Civility award on behalf of Pine Lake. The Mayor nodded at the subtitle of the award, which makes mention of the city government prioritization of pluralism, active listening, and compassion.

Chief Green made mention of a walkthrough of Rockbridge Road performed by herself, Melanie Hammet, Mayor Brandy Hall and an authority of the Rockbridge Road project. A "punch list" was established, with a final completion date to be determined.

Adoption of Agenda of the Day

Council Member Woods moved to adopt the agenda of the day; Mayor Pro Tem Bordeaux seconded, and the motion passed unanimously.

Adoption of the Minutes

- Regular Meeting – January 9th, 2024
- Special Called Meeting – January 25th, 2024.

Mayor Pro Tem Bordeaux moved to adopt the Minutes from the January 9th, 2024 Regular Meeting and the January 25th, 2024 Special Call Meeting; Council Member Goldberg seconded, and the motion passed 3-0-1 with Mayor Pro Tem Bordeaux, Council Member Goldberg, and Council Member Torrent voting in favor of the motion. No members voted against the motion, and Council Member Woods abstained.

Old Business

None.

CITY OF PINE LAKE
REGULAR MEETING MINUTES
January 30th, 2024 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA

New Business

1. Grazing Lease Agreement and General Assumption of Liabilities – between the John Wierwille dba Ewe Can Do It Naturally and the City of Pine Lake

The Mayor and City Council discussed the lease agreement and timeline for removal of overgrowth along the Pine Lake dam and inner berm. Terms of contract were deliberated, and Council decided that a town hall would be scheduled prior to commencement of the sheep grazing services.

Mayor Pro Tem Bordeaux moved to approve the Lease Agreement and General Assumption of Liabilities; Council Member Torrent seconded, and the motion passed unanimously.

2. Statewide Mutual Aid Agreement between the Georgia Emergency Management Agency (GEMA) and the City of Pine Lake (“Participating Agency”)

City Manager Miller-Thornton introduced the Mutual Aid Agreement with GEMA as a renewal and provided some benefits of participation.

Council Member Woods moved to approve the Mutual Aid Agreement; Council Member Torrent seconded, and the motion passed unanimously.

3. Ordinance 2024-01 - Amendment to Chapter 2, ARTICLE II, DIVISION 2 of the City of Pine Lake Code of Ordinances Regarding Council Meetings

Mayor Hall introduced Ordinance 2024-01. Council Member Torrent performed the first read.

No action was taken by Council.

4. Resolution R-01-2024 – In Support of Legislative Charter Amendments to Annex Property and to change from Mayor - Council to Council - Manager form of Government

Mayor Hall introduced Resolution R-01-2024. Legislative charter amendments were discussed at length during the January 25th Special Called Meeting.

Council Member Goldberg moved the adopt Resolution R-01-2024; Council Member Torrent seconded, and the motion passed unanimously.

5. Declaration of Surplus Property – Golf Cart – Police Department Request

Chief Green introduced the request for declaration, which categorizes a cost-prohibitive asset for appropriate disposal.

Council Member Woods moved to approve the Declaration; Council Member Torrent seconded, and the motion passed unanimously.

**CITY OF PINE LAKE
REGULAR MEETING MINUTES
January 30th, 2024 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

6. Confirmation of Mayoral Appointment of Poplar Park Planning Ad Hoc Committee

Mayor Hall presented mayoral appointments to an Ad Hoc Committee for the purpose of recommending a plan for the approved park at Poplar Road and Rockbridge Road. Appointees are Council Member Augusta Woods (who will serve as Committee Chair), Council Member Thomas Torrent, and members of Rockbridge Opportunity Kick Starters (ROKS) Tom Ramsey and Jan Christiansen.

Mayor Pro Tem Bordeaux moved to confirm the appointments; Council Member Goldberg seconded, and the motion passed unanimously.

7. Resolution R-02-2024 – Authorizing Official Signatures for TRUIST Bank Accounts, Establishment of SPLOST II account, Close of DeKalb SRF Account, and Close of Municipal Court Pass Through Account

City Manager Miller-Thornton introduced the resolution, which closes two Pine Lake bank accounts and transfers remaining moneys from the closed accounts into the General Fund bank account, and creates a new account for SPLOST II moneys, the first of which are expected in April 2024.

Additionally, Mayor Hall will replace Mayor Hammet as a signatory on the city's bank accounts, and Mayor Pro Tem Bordeaux will continue as an additional signatory. City Manager Miller-Thornton will continue as custodian of the accounts.

Council Member Torrent moved to authorize execution of Resolution R-02-2024; Council Member Woods seconded, and the motion passed unanimously.

Reports and Other Business

ChaQuias Miller-Thornton — City Manager (Director of Administration, Courts and Public Works)

Please refer to [the link](#) to access the City Manager's report dated January 30th, 2024. Please email neddagenhard@pinelakega.net to request a copy or call (404) 999-4931 to schedule an appointment to review the copy on file.

Chief Sarai Y'Hudah-Green — Chief of Police, Public Safety

Please refer to [the link](#) to access the Police/Public Safety report dated January 30th, 2024. The Police/Public Safety reports are on file at City Hall for reviewing. Please email neddagenhard@pinelakega.net to request a copy or call (404) 999-4931 to schedule an appointment to review the copy on file.

**CITY OF PINE LAKE
REGULAR MEETING MINUTES
January 30th, 2024 at 7:00 PM
Council Chambers
459 Pine Drive, Pine Lake, GA**

Pine Lake News E-Blast

Upcoming events:

Virtual Town Hall to Discuss Sheep Grazing Project – February 8, 2024 at 6pm. Virtual access information to be announced.

March 12th Elections: On March 12th, 2024, a special election will be held in conjunction with the 2024 Presidential Preference Primary Election, to fill the vacancy in the office of Pine Lake City Council. The special election will be held to fill the unexpired term of Brandy Hall set to expire December 31, 2025.

The last day to register to be eligible to vote in this election or any runoff election, is February 12, 2024. Advanced voting will be held Monday February 19th through Friday, March 8th, 2024.

The special election will be held in the regular polling place, City of Pine Lake Clubhouse, 470 Clubhouse Drive, Pine Lake, Georgia 30072. The polls will open at 7:00 AM and close at 7:00 PM.

Adjournment: Mayor Pro Tem Bordeaux motioned for adjournment at 8:39pm.

Ned Dagenhard
Assistant City Clerk

ChaQuias Miller-Thornton
Acting City Clerk



Memo

DATE: February 9, 2024
TO: Mayor and City Council
FROM: ChaQuias Thornton, City Manager
RE: Proposed Ordinance 2024-01 - Meeting Amendments – Second Read/Adoption

New Business Item 1 – February 13, 2024

The Administration requests Council consideration of the attached Ordinance 2024-01, as proposed. The item is scheduled for potential second read and adoption on 02/13/2024.

Item History

New Business Item 3 – January 30, 2024

The Administration requested Council consideration of the attached Ordinance 2024-01, as proposed. The item was scheduled for potential first read on 01/30/2024. Council participated in discussion and entertained official first read of the draft.

The following is a recapitulation of the January 9th, 2024 Council discussion regarding:

Regular Council Meeting, New Business Item 3.

Consideration of Change of Council Meeting Times and the Establishment of a Monthly Work Session

City Council discussed the purpose and function of a monthly Work Session in lieu of the first of two monthly Regular Sessions. Additionally, City Council discussed the prospect of changing the meeting times for all City Council sessions.

Mayor Hall introduced the concept of an alternating Voting Session-Work Session meeting schedule as standard practice in surrounding municipalities. A discussion took place wherein Council expressed a desire to have formal separation of the two meeting types based on purpose, with a process established for adding voting items specifically and intentionally to the agendas of meetings held on work session dates, in cases of urgency, etc.

Council consented for City Attorney Moore to move forward with draft ordinance depicting the establishment of a work session of Council on the second Tuesday of each month and a change in the monthly meeting schedule for both second Tuesday and last Tuesday sessions of Council.

Please let me know if you should have any questions.

Thank you,

CMThornton

ORDINANCE NO. 2024-01

THE COUNCIL OF THE CITY OF PINE LAKE, GEORGIA, HEREBY ORDAINS AN AMENDMENT TO CHAPTER 2, ARTICLE II, DIVISION 2 OF THE CITY OF PINE LAKE CODE OF ORDINANCES REGARDING COUNCIL MEETINGS; TO ESTABLISH AN EFFECTIVE DATE; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES.

WHEREAS, the Mayor and Council want to ensure that they and the public are sufficiently informed on matters expected to come before the Mayor and Council for action; and

WHEREAS, an earlier meeting time for regular meetings is intended to facilitate public attendance at the meetings and provide a shorter work day for city employees on Council meeting days; and

WHEREAS, the Mayor and Council understand that any meeting date and time will be more convenient and accessible to some people and less convenient and accessible to others, and that no selected date and time will be satisfactory to everyone;

NOW THEREFORE, the Council of the City of Pine Lake hereby ordains, as follows:

Section 1.

City Code Chapter II, Article 2, Division 2 is hereby amended by striking the existing language and inserting in lieu thereof the following:

"Sec. 2-72. – Regular work sessions and meetings.

Regular work sessions of the city council are held at the city hall, council chambers or such other place as may be designated, on the second Tuesday of each month at 6:00 p.m. Regular meetings of the city council are held at the city hall, council chambers or such other place as may be designated, on the second Tuesday and last Tuesday of each month at 7:00 6:00 p.m. To the extent not prohibited by law, such work sessions and meetings may be held in person or virtually. It is the intent of the city council to use work sessions for staff reports, presentations, discussion, public comment, and preview of items expected on the agenda at the regular meeting of the city council held on the last Tuesday of each month. Items to be voted on at a work session shall be subject to a special called meeting.

Sec. 2-73 — Order of business.

(a) The order of business for regular council meetings shall be as follows:

- (1) Call to order;
- (2) Announcements and communication from mayor and council;
- (3) Adoption of the agenda;
- (4) Adoption of the minutes;
- (5) Public comments;
- (6) Old business;
- (7) New business;
- (8) Public comment;
- ~~(9) Reports of departments;~~
- (10) Reports of mayor and council;
- (11) Other communications;
- (12) Adjournment.

(b) The order of business for work session meetings shall be as follows:

- (1) Call to order;
- (2) Announcements and communication from mayor and council;
- (3) Adoption of the agenda;
- ~~(4) Adoption of the minutes;~~
- ~~(5) Public comments;~~
- (6) Old business;
- (7) New business;
- (8) Public comment;
- (9) Reports of departments;
- ~~(10) Reports of mayor and council;~~
- ~~(11) Other communications;~~
- (12) Adjournment.

(c) If the city council directs any matter to be the special business of a future meeting, that matter shall have precedence over all other business at that future meeting.

(d) No proposition shall be entertained by the city council until it has been seconded. And every proposition shall, when required by the mayor or any member, be reduced to writing.”

Section 2. The various clauses and subsections of this ordinance are intended to be severable. Should any of the provisions of this ordinance be deemed invalid by a court of competent jurisdiction, it is the intent of the City Council that the remaining provisions remain in full force and effect.

Section 3. All ordinances and portions of ordinances in conflict with the terms of this ordinance are hereby repealed as to the subject matter of this ordinance.

Section 4. This ordinance shall become effective upon its approval by the City Council, signature by the Mayor, and approval as to form by the City Attorney. .

ADOPTED this _____ day of _____ 2024. .

MAYOR AND CITY COUNCIL OF PINE LAKE, GEORGIA

Mayor Brandy Hall

ATTEST:

Approved as to Form:

ChaQuias Thornton, City Manager
Acting City Clerk

Susan J. Moore, City Attorney

(SEAL)